



Smith County Comprehensive Cancer Coalition

August 14, 2008

American Cancer Society
Address: 1301 South Broadway

3:00- 5:00

Attendance:

Agenda Items

Item	Discussion/Action	Responsible	Target Date
1. Call meeting to order		Debbie W	8/14/2008
2. Minute taker for this meeting:	I need a volunteer! ☺		8/14/2008
3. Introduction by attendees	BRIEF Introductions and update on projects	Group	8/14/2008
4. Review Minutes	From June 12, 2008 – if available	Group	
5. Announcements	1.) DSHS ordered materials for check out	Group	8/14/2008
	2.) Relay for Life - planning for October		8/14/2008
6. Subcommittees	1.) Obesity Task Force	Gretchen S. / Nick S.	8/14/2008
	2.) Tobacco Awareness	Lana H.	8/14/2008
	3.) Prostate Cancer Awareness	Bill S.	8/14/2008
	4.) BCCCS – Report from CHC	Lisa Martin	8/14/2008
	5.) Komen - Report From NETPHD	Abby F.	8/14/2008
7. Old Business		Group	8/14/2008
8. SCCCC Structure Guidelines	Review materials prior to meeting for discussion – Document originally e-mailed to group 6/13/2008	Susan B/ Group	8/14/2008
9. Proposed Organizational Issues	Develop mission statement and identify goals for coalition	Nick S. / Group	8/14/2008
10. Secretary and Vice Chair	Selection of at least the secretary	Group	8/14/2008
11. Speakers Bureau of Coalition	Develop listing of what each coalition agency can provide to the community – Need a chair for this group Note: This item will remain on the agenda as a reminder	Group	8/14/2008
12. New Business	None will be presented at this meeting in order to devote time to the guidelines, organizational issues and selection of secretary/vice chair	Debbie W.	8/14/2008
13. Adjournment		Debbie W.	8/14/2008

NEXT MEETING: October 9, 2008 at 3:00 pm at Hospice of East Texas

Address: 4111 University Blvd. Tyler – Large Conference Room