



# Smith County Comprehensive Cancer Coalition

February 14, 2008

American Cancer Society Address: 1301 South Broadway

3:00- 5:00

Attendance: Gretchen Stryker, Linda Richey, Bill Sorenson, Monique Jackson, Ann Jones, George Roberts, Susan Bennett, Nick Sciarrini, Paul McGaha, Lana Herriman, Elizabeth Smith, Debbie Warren

## Agenda Items

Item	Discussion/Action	Responsible	Target Date
<b>1. Call meeting to order</b>	3:06 PM	Debbie W	2/14/2008
2. Minute taker for this meeting:	Lana Herriman. Thanks Lana!		2/14/2008
3. Introduction by attendees	Introductions and brief update on projects	Group	2/14/2008
<b>4. Announcements</b>	<p><b>Logic Model Workshop</b> – March 3<sup>rd</sup> Need participants, RSVP by 2/25 to Stephanie.Uecker@dshs.state.tx.us</p> <p><b>Texas Colorectal Cancer Workshop</b> – Anyone interested attending? (2 members from SCCCC can attend with expenses paid.) Debbie W. plans to attend. Ann Jones will follow up concerning attendance</p> <p><b>Pediatric Grand Rounds:</b> Feb. 28 — ETMC Pavilion</p> <p><b>Skin Cancer Poster Contest</b> – Debbie has information</p> <p><b>Female Cancer Screening Workshop</b> Feb. 26-27– Rieck Rd.</p> <p><b>MD Anderson:</b> 2/26 –Open to public, 2/27 – Appt. only</p> <p><b>Hospital representation on Coalition</b> Nick will address</p> <p><b>Fund Raising Discussion</b> What is role of coalition? What is function of coalition? Decision?</p>	Group	2/14/2008
<b>5. Presentation</b>	FY2009 Prostate Cancer Awareness RFP – Grant received – requested source and project idea information. Many suggestions provided by Coalition members	Dr. William Sorensen	2/14/2008
<b>6. Subcommittees</b>	<b>Obesity Task Force</b> George Roberts announced program Healthy Living Initiative for Tyler – meeting on Feb 15 <sup>th</sup>	Gretchen S. / Nick S.	2/14/2008
	<b>Tobacco</b> Friday and Saturday Youth Tobacco Summit at Sky Ranch expecting 100 students	Lana H.	2/14/2008
<b>7. Old Business</b>		Group	2/14/2008

8. Program/Vice Chair & Secretary	Vice Chair – Nick Sciarrini Secretary – Still Needed! Possible Sonya Kiler with DSHS? Requested that nominees be presented at next meeting.	Debbie W./ Group	2/14/2008
9. Proposed Organizational Issues	Review and discussion of mission, goals and objections	Nick / Susan B.	2/14/2008
10. By-laws	Susan shared a structured guidelines document used by March of Dimes. Will work on editing to fit needs of SCCCC	Susan B.	2/14/2008
11. E-mail Address	Set-up Yahoo account – will be available for whomever is chair -Project is in progress	Lana H	2/14/2008
12. Speakers Bureau of Coalition	Develop listing of what each coalition agency can provide to the community – Need a chair for this group. Gretchen volunteered for to work on this?	Group	2/14/2008
13. BRFSS Oversampling	Nick requested that a follow needs to done with Juanita S concerning these materials.	Debbie W.	
<b>14. New Business</b>		Group	2/14/2008
15. Coalition Goals	Review list and revise as needed	Group	2/14/2008
<b>16. Adjournment</b>	5:13 PM	Debbie W.	2/14/2008

**NEXT MEETING: March 10, 2008 at 3:00 pm at American Cancer Society**

**Address: 1301 South Broadway, Tyler**